

## Role Description

Title	Senior Predator Free Advisor
Manager Title	Predator Free Manager
Directorate and Group	Biodiversity National Programmes; Biodiversity, Heritage and Visitors
Band	F
Date	October 2025
Approved By	Director Biodiversity National Programmes

### Public Service

Ka mahitahi mātou o te ratonga tūmatanui hei painga mō ngā tāngata o Aotearoa

I āianeī, ā, hei ngā rā ki tua hoki, he kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a Ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

### About DOC

The Department of Conservation Te Papa Atawhai (DOC) serves to protect and restore nature spaces and species across Aotearoa.

At the heart of our success is our strong DOC culture, built on clear values. Our integrity grounds us, our connections take us further together, we empower ourselves and others to do the best work, so we achieve more for nature and New Zealand.

### Role purpose

The purpose of this role is to implement the Predator Free Strategy through collaboration with stakeholders and managing key national portfolios of Predator Free activity.

### General

Employees are required to respond to DOC's changing needs, performing other tasks as reasonably required.

DOC may make reasonable changes to the role in consultation with the role holder.

You are required to maintain a strict sense of personal ethics, maintain confidentiality and privacy, and abide by the Code of Conduct.

## Accountabilities

Accountability	Including
<p>Translate Predator Free 2050 Strategy into delivery</p>	<p>Implement the Predator Free 2050 (PF2050) Strategy at regional scale: translating strategic intent into delivery of activities.</p> <p>Provide leadership and coordination of nation-wide Predator Free portfolios, initiatives and projects as assigned by the Predator Free Manager.</p> <p>Provide strategic support and engagement for Predator Free projects in regions.</p> <p>Coordinate communities of practice for Predator Free contributors</p> <p>Coordinate Predator Free communication with agencies and community organisations</p> <p>Maintain an overview of the sector and issues that may impact on the implementation of work programmes.</p> <p>Work with Biodiversity National Programmes Strategy &amp; Assurance and Strategic Projects teams to ensure Predator Free landscape projects are appropriately supported.</p> <p>Build and maintain effective relationships as the key point of contact between DOC and regional &amp; local councils on Predator Free 2050 and the relationship manager between DOC and local Predator Free projects.</p> <p>Act as the key liaison between Regional Operations and Predator Free.</p> <p>Collaborate with other Senior Predator Free Advisors to bring together the national picture of PF2050.</p> <p>Facilitate knowledge transfer by sharing RD&amp;I with stakeholders, for wider implementation.</p>
<p>Collaboration and relationship management</p>	<p>Working collaboratively with teams across DOC and contributing effectively to cross-functional teams</p> <p>Building and maintaining effective relationships with key individuals and groups from relevant sectors and organisations</p> <p>Representing DOC and coordinating cross-agency initiatives within area of responsibility</p>
<p>Work management and delivery</p>	<p>Delivering on tasks as set out in work plans, performance expectations, and task assignments</p> <p>Identifying critical issues and risks and ensure they are constructively raised and addressed</p> <p>Managing knowledge and information to ensure it is secure, current, and appropriate access protocols are applied</p> <p>Taking all practical steps to ensure your own safety and the safety of others</p>

## Capability

Capabilities required	
Specialist skills, knowledge, and qualifications	<p>Excellent communication and collaboration skills.</p> <p>Excellent knowledge of New Zealand predator control context.</p> <p>Demonstrated skill in working with experts to understand technical advice and apply or communicate technical information clearly.</p> <p>A tertiary qualification and/or equivalent experience and achievements in conservation.</p> <p>Excellent interpersonal and relationship building skills, and proven ability to successfully deliver projects in collaboration with a range of partners and stakeholders</p> <p>Ability to work with ambiguity.</p> <p>Good understanding of DOC's structure, practices and systems at district, regional and national level.</p> <p>A work style that ensures connectivity across all stakeholders and staff involved in projects and focuses on driving and maintaining momentum to achieve results.</p> <p>Able to look across multiple areas and identify efficiencies and opportunities to leverage resource and information.</p> <p>Good judgement, with a demonstrated ability to identify and manage operational and relationship risks associated with large, complex, and risky projects.</p>
Collaboration, relationship building, communication and interpersonal skills	<p>Interacts productively with a wide range of people.</p> <p>Seeks and considers other perspectives.</p> <p>Works effectively to solve problems, gains trust easily and supports peers.</p> <p>Demonstrates and fosters collaboration across teams.</p>
Organisation contribution	<p>Provides considered feedback and input to decision making.</p> <p>Identifies and suggests opportunities to do things differently.</p> <p>Proactively seeks to understand organisational and wider context of role.</p>
Delivering results	<p>Plans and organises work to deliver on objectives.</p> <p>High personal and professional standards and accuracy.</p>
Treaty Partnership	<p>Understands where the Māori Crown relationship is important to DOC.</p> <p>Able to use day-to-day te reo and tikanga at work, e.g. waiata and pepeha</p> <p>Knows to seek advice or support when required</p>

## Key working relationships

Internal	External
<p>National Programmes Strategic Project Leads</p> <p>Predator Free Manager and Senior Predator Free Advisor Colleagues</p> <p>Investment and Reporting Advisors</p> <p>Regional Operations</p> <p>Biodiversity, Heritage and Visitors Science</p>	<p>Regional and local Council leaders, Predator Free sector leaders</p> <p>Predator Free Community project leads</p>

You are required to comply with the standard operating requirements of DOC, i.e., you must comply with the financial, health and safety, legal, people and other delegations set out in Standard Operating Procedures, policies, and instructions (refer to the Intranet for further information).